

**Modern tools for citation and referencing the university librarian's note.
Lecture presented to Postgraduate Students of FUTO in 2016**

I became excited when the Director told me of this workshop. It is long overdue that our postgraduate students who are supposed to be the hope of the institution in the area of research should be made to come to terms with standard ways of presenting research. Fortunately we are starting with the last part of research presentation- (Citation/ Referencing) with the hope that other areas will be addressed.

I want to believe that before or in the course of your postgraduate programme, you have been intimated on the ways and means of research or finding answers to questions which informs your research work. It is very pertinent to posit that postgraduate programmes are: founded on the framework of completing tutelage on how to make knowledge and ultimately adding to the body of knowledge in your field of endeavour.

It then means that any postgraduate student is information literate. In other words they are conversant with the framework for identifying, finding, understanding, evaluating and using information to produce new knowledge. This translates that they have the ability to:

- Recognize when information is needed;
- Access needed information;
- Evaluate the accessed information to confirm its usability; and
- Use the evaluated information in ethical and legally accepted manner.

It is over emphasis to say that every postgraduate student is fully disposed to apply these four elements without which he/she may not be able to produce and add to the existing body of knowledge. If we are in doubt of our capacity for the above, your principals may liaise with the University Librarian otherwise they are beyond the scope of this workshop. The workshop is hinge on the after of the four elements. That is after the use of the information, the ethical and legal approach of acknowledging them.

Furthermore we are not required to teach you the various citation styles and what each part of the citation represents. It is assumed that you know them. Thus I will point out areas of concerns in your research presentations as they affect the University during presentation to the global community through the Institutional Repository (FUTOSpace).



Issues with the Theses and Dissertations as Submitted to the University Library

- Most of the theses use first person pronoun (I, We) in acknowledgement instead of the globally accepted third person (the author, she, he , they). Please reconcile that with your principals;
- Referencing Style: The University/schools should have a uniform referencing style. From the theses/dissertations, looks like the students are adopting American Psychological Association (APA) style but consistency is lacking. Confer with your principals;
- You are required to use Microsoft word (MSWord) or Portable Document Format (PDF) in the final preparation of your electronic copy submission to the Library;
- Ensure that your submission is in a single file not multiple;
- Formatting style must be consistent (Font size and type as well as spacing);
- Please endeavour to put your CD in hard casing; always confirm that your work is properly saved on CD before submitting to PG school.

Note that the workshop on modern tools will be very relevant if you can identify the need and the information needed, if you can access it, evaluate and have the ability to use it. That is to say that you can download them, keep in electronic form in your computer and write on your computer. Even when you have not been doing it, relax, follow the practice and you will get there.

Enjoy yourself.

Dr Chinwe V. Anunobi
University Librarian



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